

COLLINGTREE PARISH COUNCIL

C/O 33 Friars Avenue, Delapre, Northampton. NN4 8PY
Tel: 01604 700691 Clerk: Mrs Shirley Wong
Email: collingtreeparishcouncil@gmail.com

Minutes of the Full Council Meeting of the Parish Council held on Wednesday, 14th September 2016 in the Village Room, High Street, Collingtree, NN4 0ND at 7.30 pm

PRESENT

Chairman – Councillor Mark Underwood Councillor Malcolm Brice
Councillor Ted Anderson Councillor Trini Crake
Councillor Karen Hopkins

IN ATTENDANCE

Mrs S Wong – Clerk PCSO Kerrie Huggett
9 Residents & Borough Councillor Johnathan Nunn

131/2016 To Receive Apologies

Parish Councillors Colin Stevenson and Tony Stirk gave their apologies (away) these were noted and accepted. County Councillor Phil Larrat and Borough Councillor Michael Hill all gave their apologies.

132/2016 To invite Declarations of Interest

No declarations of interest were declared.

133/2016 To approve and sign Minutes of the Parish Council Meeting held on 3rd August 2016

The minutes of the Full Council Meetings held on the 3rd August 2016 were approved and signed by the Chairman as an accurate record of events.

134/2016 To discuss any Matters Arising from the Previous Minutes

The Parish Council were unable to help the Tennis Club with their request to reclaiming vat back on maintenance works at the Tennis Club. However an offer from the Parish Council to offer the Tennis Club an emergency loan has received no response for the Tennis Club. It is assumed the Tennis Club have managed to sort out their finances.

135/2016 Correspondence

Invite to the CPRE Roadshow on 27th October 2016.

No Councillors are available to attend this event.

Discuss and Agree any response to the Healthier Air for Northampton

Clerk to resend email to Councillors regarding the Healthier Air for Northampton Consultation for comments.

Receive a breakdown of the recent Playground Inspection Report from the Chairman

The Play Area Inspection report has been read by the Chairman Councillor Underwood and a few areas have been highlighted. The Chairman to meet a playground maintenance company such as “Wickstead” to discuss the findings and obtain a quote for any works required.

136/2016 To receive a report from Police Representatives

PCSO Kerrie Huggett was in attendance. Recent crimes reported were theft from 2 vehicles, one at the Hilton Hotel and the other at Collingtree Golf Course. Work tools were stolen from both vehicles. From the end of October three PCSO's (including Kerry) will cover a wider area covering the south west sector of Northants to

include areas such as Collingtree, up to Upton and up to Great Houghton. It is anticipated less attendance of PCSO's at our Parish Council meetings due to the larger area having to be covered by three PCSO's.

137/2016 Financial Matters

A. Review Financial Statement - The Clerk circulated a current copy of the 2016/2017 Accounts as at 14th September 2016. The current bank balance stands at £26,100.08.

B. Propose Payments and Sign Cheques

Cheques raised outside of the Meeting

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

Cheques raised at the Meeting

Date	Cheque No	SP	Description	Value
14.9.16	100778	8b	S Wong – Wages September 2016	£300.00
14.9.16	100779		Cancelled Cheque	£0.00
14.9.16	100780	8b	Ladywell Accountancy – Payroll Services	£48.00
14.9.16	100781	7	A H Contracts – Waste Removal August 2016	£80.70
14.9.16	100782	10	EON – Lighting Maintenance to 30.9.16	£150.96
Total of Cheques raised at meeting				£579.66

Incoming receipts

Date	Description	Value
9.8.16	Santander – Shares Interest	£3.70
24.8.16	GLK Soccer – Playing Field Hire	£270.00
Total value of receipts received		£273.70

Key: Spending Powers

1. Allotments – power to provide – Smallholdings and Allotments Act 1908, ss, 23, 26, 42 2. Bus shelter – power to provide and maintain – Local Government (LG) Act 1954, s, 4 3. Clocks – power to provide – Parish Councils (PC) Act 1957, s, 2 4. Crime prevention – power to finance – LG and Rating Act 1997, s, 31 5. Drainage – power to deal with ponds and ditches – Public Health Act 1936, s, 260 6. Land – power to acquire or dispose of – LG Z Act 1972, ss, 126, 126, 127, 139 7. Litter bins – power to provide – Litter Act 1983, ss, 5,6 8. Parish Council Finance – Accounts and Audit regulations 1996, 8b Payment of clerk's salary LG Act 1972, s, 112 9. Parish property – power to direct as to custody – LG Act 1972, s, 226 10. Public lighting – power to provide – PC Act 1957, s, 3, HA 1980, s, 301 11. Recreation – power to acquire land and to manage and control it – LG Acts 1972, 1976 Public Health Acts, 1875,1890,1961 12. Roadside seats – power to provide – PC acts 1957, s, 1 13. Roadside trees – power to plant – Highways Act (HA) 1980 s, 96 14. Roadside verges – power to maintain – HA 1980, s,96 15. Planning – right to be notified of planning applications – T & C Planning Act, Sched 1, para 8 16. Public footpaths – power to repair and maintain – HA 1980,ss, 43,50 17. Traffic calming – power to contribute – LG & Rating Act, 1997, s26, 18. Donation to the police – Police Act 1990

It was **resolved** that the invoices be paid.

C. Discuss and Agree the new terms of the GLK Soccer Playing Field Contract and Agree the Contracts for the Tennis and Cricket Clubs.

The Chairman Councillor Underwood meet with members of GLK Soccer to discuss terms of their contract for use of the playing field. GLK Soccer would like to be charged a weekend rate rather than a match rate £15. A few tweaks will be made to the contract and then circulated to councillors for final approval. It was **resolved** to keep the pricing at £15 a match. The club have paid £100 to have the goal posts repainted. It was **resolved** this price would be knocked off as a credit against their next invoice. **Action:** The Chairman Councillor Underwood to prepare a letter to the parents of the children that attend GLK Soccer Club to state expected rules of using the playing field, such as not parking on the road. It was **resolved** Councillor Ted Anderson would cut the grass as and when it is needed.

The Clerk has circulated some copy contracts from other Parish Councils to the Chairman to help with creating basic hiring contracts for the Tennis and Cricket Clubs. **Action:** Contracts to be drawn up and circulated to Councillors for final approval.

138/2016 Receive Updates and Discuss any Roads and Footpath Matters

A. Watering Lane Parking – Agree the PC’s response to the Proposed Yellow Lines Consultation

At the request of the Parish Council, Highways looked into implementing parking restrictions along Toms Close/ Watering Lane. A consultation took place regarding installing yellow lines between 27 Watering Lane and Toms Close. The consultation has ended resulting in the proposal being accepted. **Action:** The Clerk to enquire when the Yellow Lines will be installed.

B. Receive Update on the proposed Agree traffic calming consultation.

This item was discussed at the start of the meeting so that residents were free to leave the meeting should they wish. Most Residents left after the discussions ended.

Letters were hand delivered to all residents at Ash Lane informing them of the proposed traffic calming scheme. 9 residents from Ash Lane attended the meeting to address their concerns of the plan. Residents felt the location was not suitable and would not slow traffic down. Their preferred location would be between the motorway bend and bridge. **Action:** Clerk to invite Highways representative Helen Howard to a meeting with residents on site to discuss their concerns with the plan and have the white lines re-instated that are now missing on the road since it was re-surfaced.

C. Discuss the local Village Litter Pick / Tidy Up on Saturday 24th September 2016

The Chairman Councillor Underwood has discussed with a number of local groups the need to arrange a Village Tidy Up / Litter Pick. Volunteers are to meet at the “Wooden Walls” public house car park on the day at 9am. Volunteers will need trowels, spades and shovels. Weed killer is also to be applied along the kerb at Ash Lane. Councillor Jonathan Nunn to arrange with NBC to provide rubbish bags and pick sticks for the tidy **Action:** The Clerk to inform the Hilton Hotel of the village tidy up and request that they tidy up their outside areas too.

139/2016 Receive Updates and Discuss any Street Lighting Matters

There are branches covering the street light in Ash Lane and blocking out the light. **Action:** The Clerk to report to get the branches cut back.

140/2016 Discuss any Playing Field Matters – Discuss and Agree whether to register the Playing Field as an Asset of the Community.

Under the Localism Act 2011 Parish Council and community groups can nominate a public or private asset to be registered on the assets of Community Value Register giving communities the opportunity to collate a bid for an asset should it be disposed of on the open market. It was **resolved** to register the Playing Field as an asset of the community. **Action:** The Clerk to complete the Assets of Community Value Nomination Form and return to Northampton Borough Council.

The new basketball equipment still needs installing. **Action:** Councillor Anderson to chase up the local workman for an installation date.

141/2016 To Discuss any Planning Matters

a. Discuss any New Planning Applications

N/2016/0908 – 16 Belfry Lane – Part Double / Single Storey Side & Rear Extension – This application was discussed at length but no comments or objections were received.

N/2016/1125 – The Grange – 38 Ash Lane – Single Storey Timber Orangery to Rear - No comments or objections were received.

N/2016/0879 – 18 Glebe Farm Close – Single Storey Side Extension – No comments or objections were received.

N/2016/1152 – 11 Toms Close – Construction of two storey side extension, new porch to front and a conservatory to the rear. Existing garage to be demolished and replaced by a double garage. External finish of house in brick - No comments or objections were received.

b. Discuss any other Planning Matters and those not yet determined

Discuss the next step for forming a Sub Committee, to fight against the Ashfield & Roxhill Strategic Rail Freights Interchange Proposals

The Parish Council would like to form a support / opposition group and work alongside Roade, Milton Malsor Blisworth, Grange Park and Quinton Parish Councils. A request was put out to local residents to join the subcommittee but only 2 residents have volunteered to join. **Action:** Clerk to contact the Parish Councils to enquire if they would be interested in forming a subcommittee. Clerk to mention in the next newsletter only 2 residents have volunteered to join and re-iterate the request for more volunteers.

142/2016 Date of Next Meeting

The next Full Council Meeting and will be held on Wednesday 26th October 2016 at 7.30pm at the Village Room.

A reminder of the following meeting dates are
7th December 2016, 18th January 2017 and 1st March 2017.

The Meeting ended at 9.15pm.

Signed Date