

COLLINGTREE PARISH COUNCIL

C/O 33 Friars Avenue, Delapre, Northampton. NN4 8PY

Tel: 01604 700691 Clerk: Mrs Shirley Wong

Email: collingtreeparishcouncil@gmail.com

3rd May 2016

NOTICE OF AGM AND FULL PARISH COUNCIL MEETING

The Annual General meeting of the Parish Council will take place in the Village Room, Collingtree Village at 7.30pm on Wednesday 11th May 2016, followed by the next Full Council Meeting.



Clerk to the Council

AGENDA OF AGM

- 87 **Election Of Chairperson**
- 88 **Election Of Vice-Chairperson**
- 89 **Signing of Acceptance of Office Form by Chairperson**
- 90 **Apologies for Absence – To accept apologies for absence from any Councillors not in attendance.**
- 91 **Agree meeting dates for the next 12 months**
- 92 **To amend or re-adopt the Standing Orders**
- 93 **To amend or re-adopt the Financial Regulations and any other policies or procedures**
- 94 **The Chairman and Clerk to sign off the Accounting Statements and Annual Governance Statement for the year end 31st March 2016)**

AGENDA OF FULL COUNCIL MEETING

- 95 **Apologies for Absence – To accept apologies for absence from any Councillors not in attendance.**
- 96 **Invite Declarations of Interest in respect of items on the agenda.**
- 97 **Sign and Approve Minutes held on 9th March 2016**
- 98 **Progress any Matters arising from the previous minutes not covered by items on the agenda.**
- 99 **Discuss any Correspondence received.**
 - a. Discuss and Agree renewal of Insurance Premium
- 100 **To receive a report from Police Representatives.**
- 101 **Financial Matters.**
 - a. Review Financial Statement as at 11/05/2016
 - b. Propose Payments and Sign Cheques agreed by the Council
- 102 **Receive Updates and Discuss any Roads and Footpath Matters.**
- 103 **Receive Updates and Discuss any Street lighting Matters.**
- 104 **Receive Updates and Discuss any Playing Field Matters.**
 - a. Discuss and Agree installing a fence and gate to prevent vehicles needlessly accessing the pavilion when the ground is wet.
 - b. Agree to appoint the Annual Play Equipment Inspection
- 105 **Planning Matters.**
 - a. Discuss any New Planning Applications
 - b. Other Planning Matters and those not yet determined
- 106 **Date of next meeting.**

Agree next meeting Date 6th or 13th July 2016