

# COLLINGTREE PARISH COUNCIL

C/O 33 Friars Avenue, Delapre, Northampton. NN4 8PY

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**Draft Minutes of the Full Council Meeting of the Parish Council held on Wednesday, 18<sup>th</sup> January 2017 in the Village Room, High Street, Collingtree, NN4 0ND. Started late at 8.05pm following a presentation on the Roxhills Development.**

## PRESENT

Chairman – Councillor Mark Underwood  
Councillor Ted Anderson  
Councillor Trini Crake

Vice Chairman - Councillor Colin Stevenson  
Councillor Karen Hopkins

## IN ATTENDANCE

Mrs S Wong – Clerk

4 Residents  
Penny Steel & Daniel Mobley

### **167/2017 To Receive Apologies**

Apologies were received from Borough Councillor Phil Larratt was unable to attend due to attending another cabinet meeting.

### **168/2017 To invite Declarations of Interest**

No declarations of interest were declared.

### **169/2017 To approve and sign Minutes of the Parish Council Meeting held 7<sup>th</sup> December 2016**

The minutes of the Full Council Meetings held on the 7<sup>th</sup> December 2016 were approved and signed by the Chairman as an accurate record of events.

### **170/2017 To discuss any Matters Arising from the Previous Minutes**

#### **Receive an update on parking issues at Virgin Active – Yellow Lines request**

The Chairman, Vice Chairman and Clerk had a recent on site meeting with Highways representative Matthew Clarke to discuss the continued staff parking issues at Virgin Active after receiving many complaints from residents.

**Action:** Clerk to complete yellow lines application request and submit to Highways. This will then go to a public consultation with residents along Watering Lane before Highways make their decision.

#### **Receive an update on parent parking issues at the Primary School (after school club)**

Parents parking along the High Street whilst collecting children from after school activities and clubs is a problem for residents of the High Street. The Clerk has contacted Gillian who runs the after school club who will be reminding parents to park more considerately. PCSO Debbi Davies is arranging a meeting with the school to discuss ongoing parent parking issues.

**Action:** Clerk to contact Debbi and request a member of the Parish Council also attends the meeting.

AH Contacts confirmed to the clerk all dog poo bins are emptied weekly. The bins at Barn Corner and by the Golf Club on Windingbrook Lane are very small and always full. It was **resolved** to look into the costs of installing larger dog bins to alleviate the overflow problem.

**Action:** Clerk to obtain quotes for larger bins.

The VAS sign located along Ash Lane still hasn't been looked at by supplier Westcotec Limited. The Clerk was advised the engineers would call into Northampton when they had another call in the area.

**Action:** Clerk to chase up Westcotec for a quote to be provided asap.

**171/2017 To receive a report from Police Representatives**

No PCSO's were in attendance. The Chairman read out the Crime report for December.

11<sup>th</sup> Dec 2016 – Laurel Valley, Collingtree Park – Smashed conservatory door, property stolen.

27<sup>th</sup> Dec 2016 – High Street – Attempted burglary.

28<sup>th</sup> Dec 2016 – Watering Lane - The storage garage belonging to the Parish Council located at the playing field was broken into. The door was wrecked and sports equipment (football nets) was stolen.

**Action taken:** The Clerk has reported the incident to the police and informed the insurance company.

Community policing has been restructured along with the geographical areas. PC Shaun Parrott, PCSO Debbi Davies, PCSO Andy Wood and PCSO Ian Taylor (Brackmills only) cover East and West Hunsbury, Collingtree, Wootton, Hardingstone, Great Houghton and Brackmills.

**172/2017 To fill 2 x (North) Parish Council Vacancies**

**Accept and Discuss nomination applications with Penny Steel and Daniel Mobley**

Local residents Penny Steel and Daniel Mobley attended the meeting after submitting applications to join the Parish Council as Collingtree North Councillors. Both have confirmed their continued interest to join and will start their term as Parish Councillors from 1<sup>st</sup> March 2017.

**Action:** Clerk to email register of interest, acceptance of office forms and the Code of Conduct. Clerk to contact NALC and book both on to the next available Councillor training session "Off to a Flying Start" Penny and Daniel left the meeting at 8.25pm.

**173/2017 Correspondence**

**End of Pest Force Mole catching contract**

The Parish Council have been advised that Pest Force will be unable to renew the service contract for 2017 due to withdrawing this service. It was resolved to obtain new quotes for a mole catching contract.

**Action:** Clerk to contact local mole contractors for quotes.

**174/2017 Financial Matters**

**A. Review Financial Statement** - The Clerk circulated a current copy of the 2016/2017 Accounts as at 17/01/2017. The current bank balance stands at £29,114.22

**B. Propose Payments and Sign Cheques**

**Cheques raised outside of the Meeting**

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

**Cheques raised at the Meeting**

Date	Cheque No	SP	Description	Value
18.1.17	100794	8b	S Wong – Wages January 2017 and Expenses – A4 Paper and plastic pockets	£303.10
18.1.17	100795	8	A H Contracts – Waste Removal December 2016	£145.26
18.1.17	100796	10	Eon – Street Lighting Maintenance to 31.12.16	£150.96
18.1.17	100797	10	Eon- Street Lighting Electricity to 31.12.16	£722.71
18.1.17	100798	11	Garden Machines – Replacement Mower	£1450.00
<b>Total of Cheques raised at meeting</b>				<b>£2691.33</b>

**Incoming receipts**

Date	Description	Value
<b>Total value of receipts received</b>		<b>£0.00</b>

#### **Key: Spending Powers**

1. Allotments – power to provide – Smallholdings and Allotments Act 1908, ss, 23, 26, 42 2. Bus shelter – power to provide and maintain – Local Government (LG) Act 1954, s, 4 3. Clocks – power to provide – Parish Councils (PC) Act 1957, s, 2 4. Crime prevention – power to finance – LG and Rating Act 1997, s, 31 5. Drainage – power to deal with ponds and ditches – Public Health Act 1936, s, 260 6. Land – power to acquire or dispose of – LG Z Act 1972, ss, 126, 126, 127, 139 7. Litter bins – power to provide – Litter Act 1983, ss, 5,6 8. Parish Council Finance – Accounts and Audit regulations 1996, 8b Payment of clerk’s salary LG Act 1972, s, 112 9. Parish property – power to direct as to custody – LG Act 1972, s, 226 10. Public lighting – power to provide – PC Act 1957, s, 3, HA 1980, s, 301 11. Recreation – power to acquire land and to manage and control it – LG Acts 1972, 1976 Public Health Acts, 1875,1890,1961 12. Roadside seats – power to provide – PC acts 1957, s, 1 13. Roadside trees – power to plant – Highways Act (HA) 1980 s, 96 14. Roadside verges – power to maintain – HA 1980, s,96 15. Planning – right to be notified of planning applications – T & C Planning Act, Sched 1, para 8 16. Public footpaths – power to repair and maintain – HA 1980,ss, 43,50 17. Traffic calming – power to contribute – LG & Rating Act, 1997, s26, 18. Donation to the police – Police Act 1990

It was **resolved** that the invoices be paid.

#### **C. Review and Agree proposed for 2017/18**

The Clerk prepared a budget for 2017/18. Following a debate it was **resolved** to agree the 2017/2018 budget presented. All in favour.

#### **D. Review and Agree the Precept level for 2017/18 and Sign Precept request form**

Working from the agreed budget for 2017/18 Councillors discussed in detail the Precept demand and **resolved** to increase the precept demand by £2,000. The extra £2,000 would be used as a fighting fund for any costs incurred to fight the current Roxhills Planning application. All in favour. The precept demand form was completed and signed.

#### **175/2017 Receive Updates and Discuss any Roads and Footpath Matters**

##### **A. Receive a Cost and Installation date (update) on the Ash Lane traffic calming scheme**

The Clerk is still chasing Helen Howard of Highways for the costs and a start date of the traffic calming scheme. Helen Howard has now informed the Clerk that Highways needs confirmation that the Parish Council has communicated with residents that have opposed the scheme that the scheme will take place and ask for their co-operation whilst works takes place before they will provide costs of the scheme.

**Action:** Clerk to email the Ash Lane residents who have previously given their email addresses informing them of the decision to go ahead with the traffic calming scheme.

##### **B. Discuss and Agree whether to apply for Yellow Lines at Spinney Drive and Lodge Avenue**

This item was removed from the agenda.

##### **C. Discuss and Agree whether to plant a common Hawthorne tree in Toms Close after the removal of the recently installed False Acacia Tree.**

The recently installed False Acacia Tree in Toms Close has now been removed by Highways. The requested replacement Common Hawthorne Tree has not been planted on the other side of the road next to the bench as Highways have deemed the location not to be suitable as it would block the visibility splay required at the junction.

**Action:** Clerk to contact Helen Howard and enquire into what other tree can be planted in this location?

#### **176/ 2017 Receive Updates and Discuss any Street Lighting Matters**

The Street Light outside 1 Spinney Drive has now been repaired.

#### **177/2017 Discuss any Playing Field Matters**

##### **A. Discuss and Agree whether to repair the garage door or purchase a container for storage purposes, following the break in and burglary of the Council garage.**

On the 28<sup>th</sup> December the council garage was broken into wrecking the door and sports equipment being stolen. The Chairman gave special thanks to the Tennis Club, Cricket Club, GLK Soccer and Parish Councillors Ted Anderson and Colin Stevenson for their help to empty the garage of its contents. Quotes to replace the door will cost between £639 to £980. Replacement sports equipment approx. £140. Quotes to purchase a 20ft new storage container, delivered and installed on hard standing up to £2170 plus

vat. The garage has been found to have an asbestos roof. Quotes received to knock down and remove the garage were £690 and £950 plus vat. It was discussed the garage will now be a target to thieves and with the discovery of the asbestos roof which will need replacing, a better solution would be to remove the garage and replace with a secure storage container. It was **resolved** to knock down the garage and replace with a container in the spring around April when the ground is not so soft.

**Action:** Clerk to instruct the removal of the garage and inform the insurers of the decision to knock down the garage and use any insurance pay out towards the costs of purchasing the storage container.

**B. Discuss and Agree refurbishment of the cricket practice area alongside installing the basketball post and net.**

This agenda item has been deferred until a later date.

**C. Agree costs to remove the Russian Vine at the Playing Field.**

Deferred until the March Parish Council meeting, quotes are yet to be received.

**D. Discuss and Agree quote to have trees at the Playing Field professionally trimmed.**

Deferred until the March Parish Council meeting, quotes are yet to be received.

**178/201 To Discuss any Planning Matters**

**a. Discuss Roxhills public consultation held in December and 18<sup>th</sup> January 2017.**

The Parish Council has submitted its response to the initial public consultation based on comments made to the Planning Inspectorate.

Early public exhibitions were held over three days in December at the Hilton Hotel and one the 18<sup>th</sup> January 2017 at Collingtree Village Room before the Parish Council meeting. The exhibitions were held by Oxalis Planning the developers of the Roxhills Rail Freight Gateway. 34 Residents were in attendance. The next stage of the consultation will take place later in the year.

A small sub-committee of approx. 6 people from surrounding Parish Councils including Collingtree Parish Council has been formed to help fight against the Roxhills application.

**b. Discuss new planning applications and any others not yet determined.**

N/2016/1554 – 18 Glebe Farm Close – Single storey extension to rear and single storey extension to side - No comments or objections were received.

N/2017/0020 – 4 Tanglewood – Two storey side extension with additional room in the roof space and front porch. - No comments or objections were received.

N/2016/1671 – Watering Lane – Hedgerow removal notice – No comments or objections were received.

N/2016/1498 – 17 Turnberry Lane – Single storey rear extension – Full planning permission granted.

**179/2017 Date of Next Meeting**

The next Full Council Meeting and will be held on Wednesday 1<sup>st</sup> March 2017 at 7.30pm at the Village Room. The Meeting ended at 9.20pm.

Signed ..... Date .....