

# COLLINGTREE PARISH COUNCIL

C/O 33 Friars Avenue, Delapre, Northampton. NN4 8PY

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## Minutes of the Full Council Meeting of the Parish Council held on Wednesday, 26<sup>th</sup> October 2016 in the Village Room, High Street, Collingtree, NN4 0ND at 7.30 pm

### PRESENT

Chairman – Councillor Mark Underwood      Councillor Malcolm Brice  
Councillor Ted Anderson                      Councillor Trini Crake  
Councillor Karen Hopkins

### IN ATTENDANCE

Mrs S Wong – Clerk                              21 Residents (3 from Milton parish Council)  
Borough Councillor Phil Larratt

#### **143/2016      To Receive Apologies**

All Councillors were in attendance. Councillor Tony Stirk has now resigned and long serving Councillor Malcolm Brice will be leaving at the end of October.

#### **144/2016      To invite Declarations of Interest**

No declarations of interest were declared.

#### **145/2016      To approve and sign Minutes of the Parish Council Meeting held 14<sup>th</sup> September 2016**

The minutes of the Full Council Meetings held on the 14<sup>th</sup> September 2016 were approved and signed by the Chairman as an accurate record of events.

#### **146/2016      To discuss any Matters Arising from the Previous Minutes**

Under the Localism Act 2011 Parish Council and community groups can nominate a public or private asset to be registered on the assets of Community Value Register giving communities the opportunity to collate a bid for an asset should it be disposed of on the open market. It was previously resolved to register three fields of interest. The Clerk has struggled to complete the application due to lack of field ownership information. It was **resolved** Councillor Brice and the Clerk would meet up and complete the form together.

#### **147/2016      Correspondence**

##### **Discuss any applications received for (North) Parish Councillor Vacancy**

The notice of vacancy for the position previously held by Tony Stirk expires on the 9<sup>th</sup> November. If no election is deemed necessary by Northampton Borough Council, then the Parish Council can co-opt members onto the council. One resident at Spinney Drive has expressed an interest so far.

##### **Discuss any response received from Virgin Active reference Staff Parking Complaints**

A number of complaints have been received regarding staff parking along Windingbrook Lane instead of the carpark at Virgin Active, Collingtree Park, due to Virgin losing the use of an overflow carpark at the Golf Club. The Clerk has complained directly to Virgin Active regarding residents' concerns. Virgin Active have replied and stated that they have consulted with the Police in order to minimise any disruption to the local area. The Police have advised that staff and members are able to park on the roads surrounding the club, as long as no cars are parked on the pavement or any double yellow lines, or directly on any blind bends. At no point should any parked cars cause an obstruction in the road.

Invite to the Mayors Gala Dinner was received. No Councillors are available to attend.

### **148/2016 To receive a report from Police Representatives**

No Police representatives were in attendance. A crime report for September has been received and previously circulated.

1<sup>st</sup> of September on High Street a vehicle sustained damage to the rear bumper, there were no witnesses to the incident.

**Action:** Clerk to contact the Police and request there is a regular Police presence at meetings, otherwise we will write to the new Police Crime Commissioner relaying our concerns.

### **149/2016 Financial Matters**

**A. Review Financial Statement** - The Clerk circulated a current copy of the 2016/2017 Accounts as at 26<sup>th</sup> October 2016. The current bank balance stands at £24,892.81

#### **B. Propose Payments and Sign Cheques**

##### **Cheques raised outside of the Meeting**

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

##### **Cheques raised at the Meeting**

<b>Date</b>	<b>Cheque No</b>	<b>SP</b>	<b>Description</b>	<b>Value</b>
26.10.16	100783	8b	S Wong – Wages November 2016	£300.00
26.10.16	100784	8	BDO LLP – External Audit 2015/16	£120.00
26.10.16	100785	7	A H Contracts – Waste Removal September 2016	£64.56
26.10.16	100786	10	EON – Electricity Charges to 30.9.16	£722.71
26.10.16	100787	8b	S Wong – Expenses Ink Cartridge	£33.54
<b>Total of Cheques raised at meeting</b>				<b>£1240.81</b>

##### **Incoming receipts**

<b>Date</b>	<b>Description</b>	<b>Value</b>
<b>Total value of receipts received</b>		<b>£0.00</b>

##### **Key: Spending Powers**

1. Allotments – power to provide – Smallholdings and Allotments Act 1908, ss, 23, 26, 42 2. Bus shelter – power to provide and maintain – Local Government (LG) Act 1954, s, 4 3. Clocks – power to provide – Parish Councils (PC) Act 1957, s, 2 4. Crime prevention – power to finance – LG and Rating Act 1997, s, 31 5. Drainage – power to deal with ponds and ditches – Public Health Act 1936, s, 260 6. Land – power to acquire or dispose of – LG Z Act 1972, ss, 126, 126, 127, 139 7. Litter bins – power to provide – Litter Act 1983, ss, 5,6 8. Parish Council Finance – Accounts and Audit regulations 1996, 8b Payment of clerk’s salary LG Act 1972, s, 112 9. Parish property – power to direct as to custody – LG Act 1972, s, 226 10. Public lighting – power to provide - PC Act 1957,s, 3, HA 1980, s, 301 11. Recreation – power to acquire land and to manage and control it – LG Acts 1972, 1976 Public Health Acts, 1875,1890,1961 12. Roadside seats – power to provide – PC acts 1957,s, 1 13. Roadside trees – power to plant – Highways Act (HA) 1980 s, 96 14. Roadside verges – power to maintain – HA 1980, s,96 15. Planning – right to be notified of planning applications – T & C Planning Act, Sched 1, para 8 16. Public footpaths – power to repair and maintain – HA 1980,ss, 43,50 17. Traffic calming – power to contribute – LG & Rating Act, 1997, s26, 18. Donation to the police – Police Act 1990

It was **resolved** that the invoices be paid.

#### **C. Discuss and Agree the new terms of the GLK Soccer Playing Field Contract and Agree the Contracts for the Tennis and Cricket Clubs.**

The Clerk circulated draft contracts for the hire of the Playing Field to Collingtree Tennis Club and Collingtree Cricket Club and an amended contract for GLK Soccer prior to the meeting. It was **resolved** to agree the wording of the contracts and send to the contracts to the clubs.

The Clerk has obtained a quote to purchase two no parking signs to be placed at the Playing Field, to prevent parents of children playing football parking along the road. **Resolved** to accept the quote of £30. **Action:** Clerk to order the signs and Councillor Anderson to install the signs.

A draft letter to be circulated to the Parents regarding parking at the playing field was also circulated prior to the meeting. It was **resolved** to accept the letter, which will be given to parents once the no parking signs have been installed.

#### **150/2016 Receive Updates and Discuss any Roads and Footpath Matters**

##### **A. Agree whether to go ahead with the proposed traffic calming scheme or go with an alternative such as Gateway Signs at the west end of the village.**

This item was discussed at the start of the meeting so that residents were free to leave the meeting should they wish. All but 2 residents left after the discussions ended.

Many residents from Ash Lane attended a recent site visit with Helen Howard and a colleague from NCC Highways and the Parish Council at Ash Lane. The meeting was a questions and answers session relating to the proposed Traffic Calming. The Parish Council have also discussed installing a gateway, purchasing portable VAS Signs and having a 20mph zone adopted throughout the village. These measures will be looked into later next year. The Chairman took photos of a similar scheme in Bugbrooke and circulated to Councillors prior to the meeting.

The Chairman Councillor Underwood **proposed** the Parish Council take a vote whether to go ahead with the Traffic Calming scheme. Councillor Crake **Seconded**. Four in favour and the Chairman abstained to vote.

**Action:** Clerk to inform Highways to go ahead with the Traffic Calming Scheme and obtain the full costs of the scheme.

A vote of interest was given to residents in the audience to see how many residents were in favour of the scheme. 7 residents voted for and 7 residents voted against. The remainder of the audience abstained to vote. A 50/50 split.

##### **B. Discuss and Agree purchasing portable VAS sign and sharing use and costs with Milton Parish Council.**

The Clerk has established that Milton Parish Council are not keen to purchase a VAS sign and share the use with Collingtree Parish Council. The council would need to purchase the sign on its own.

Councillor Anderson reported a number of pot holes along the south end of High Street need reporting. The length of the road at Barn Corner has many pot holes, one has gone down to the soil. Councillor Anderson to take photos and send to the Clerk. **Action:** Clerk to report all pot holes to Street Dr.

##### **C. Discuss and Agree whether to move the village sign to the end of West Street**

The Chairman Councillor Underwood **proposed** after the Traffic Calming scheme had been installed, other options to slow down traffic be adopted, as well as moving the village sign to help with efforts to obtain a 20mph zone throughout the Village. Councillor Crake **seconded**. 4 in favour apart from Councillor Brice who abstained to vote.

#### **151/2016 Receive Updates and Discuss any Street Lighting Matters**

There are branches covering the street light outside 10 Ash Lane and blocking out the light. The Street Light and Road Sign opposite the Hilton Hotel are also being blocked by overgrown trees and hedges **Action:** The Clerk to report both and get the branches cut back.

#### **152/2016 Discuss any Playing Field Matters**

##### **A. Agree maintenance to be carried out on Play Equipment.**

The Clerk circulated prior to the meeting a quote from Reids Playground Maintenance for repairs to the Play Equipment following the Health & Safety Inspection report. The quote was for approx. £1400, Councillors felt it was an expensive quote. The Clerk was unable to obtain any further quotes. It was **resolved** to carry out the repairs over the course of the next 12 months. The repairs are only deemed a medium risk.

**B. Agree further costs regarding the installation of Basketball Net.**

The intended installation of the basketball post and net is yet to take place. The Parish Council have been advised that the area to bounce the ball is in fact too small. A quote is being arranged to create a larger bouncing area. The same quote will also list repairs to other facilities that the Cricket Club use. This part of the quote will be forwarded onto them.

**C. Discuss the growth of the Russian Vine at the Playing Field.**

The Russian Vine at the Playing field is very overgrown and needs spraying, to be killed and then removed. It is growing between the tennis courts and houses behind the conifer trees. Councillor Anderson will arrange for a quote to be obtained and meet the intended quotee on site.

**153/2016 To Discuss any Planning Matters**

**a. Discuss any New Planning Applications**

N/2016/1378 – 3 Watering Lane – Single Storey Side Flat Roof Rear Extension - No comments or objections were received.

N/2016/1066 – 10 Watering Lane – Two Storey Side and Single Storey Rear Extension - No comments or objections were received.

**b. Discuss any other Planning Matters and those not yet determined**

**Agree a date to hold the first Rail Freight Sub Committee Meeting.**

Three members of Milton Parish Council were in attendance. They are currently members of a Sub Committee group “Stop Rail Central” which is fighting the first Rail Freight application – on Ashfield land. They have a large amount of useful information which they are happy to share with the local Parish Councils to help in the fight against the second Rail freight application - Roxhills Rail Freight proposal. It was agreed the Clerk would forward details of all the interested parties (of a proposed fighting group) to Judy Revell so that everyone can be kept informed of what is happening and arrange joint events where necessary.

The deadline for responding to the consultation on the scoping document is ending on the 23<sup>rd</sup> November 2016. Local resident Rod Sellers has offered to help the Parish Council with compiling their response.

**154/2016 Date of Next Meeting**

The next Full Council Meeting and will be held on Wednesday 7<sup>th</sup> December 2016 at 7.30pm at the Village Room.

A reminder of the following meeting dates are  
18<sup>th</sup> January 2017 and 1<sup>st</sup> March 2017.

The Meeting ended at 9.15pm.

Signed ..... Date .....