

COLLINGTREE PARISH COUNCIL

C/O 33 Friars Avenue, Delapre, Northampton. NN4 8PY

Tel: 01604 700691 Clerk: Mrs Shirley Wong

Email: collingtreeparishcouncil@gmail.com

Minutes of the Full Council Meeting of the Parish Council held on Wednesday, 22nd June in the Village Room, High Street, Collingtree, NN4 0ND at 7.30 pm

PRESENT

Chairman – Councillor Mark Underwood
Councillor Ted Anderson
Councillor Trini Crake

Vice Chairman – Councillor Colin Stevenson
Councillor Malcolm Brice
Councillor Karen Hopkins

IN ATTENDANCE

Mrs S Wong – Clerk

2 Residents

107/2016 To Receive Apologies

Councillor Tony Stark was absent.

108/2016 To invite Declarations of Interest

No declarations of interest were declared.

109/2016 To approve and sign Minutes of the Annual Parish Council Meeting and the Full Council Meetings held on 11th May 2016

The minutes of the Annual Parish Council Meeting and the Full Council Meetings held on the 11th May 2016 were approved and signed by the Chairman as an accurate record of events.

110/2016 To discuss any Matters Arising from the Previous Minutes

There is a foot path over the motorway bridge that is very overgrown has still not been cut back. **Action:** The Clerk to chase Street Doctor for action.

111/2016 Correspondence

Damage to a fence at 1 Lodge Avenue

Letters have been received from the resident and from Collingtree Primary School regarding damage caused to the fence at 1 Lodge Avenue. The damage was caused from a parked car believed to be of a parent of a child who attends the primary school. The Parish Council is to advise this is a Police matter. The Parish Council would like to remind residents who park near the school not to park on pavements as not only can damage be caused to residents fences it also restricts access to the pavements which causes residents (some with walking aids, wheel chairs and mothers with small children and buggies) difficulties walking along the path. **Action:** Clerk to contact PCSO Danny Steele to enquire what measures can be taken against parents parking irresponsibly near the school?

Several complaints have been made regarding overgrown verges, footpaths and hedges. The Clerk has reported the ones that are NBC's responsibility through the Street Dr on line reporting system and written to a number of householders on Windingbrook Lane requesting their hedges are cut back to the boundary line.

112/2016 To receive a report from Police Representatives

No police representatives were in attendance. No crime report has been received for the month. **Action:** Clerk to contact PCSO Danny Steele to enquire why there has been no Police attendance at our meetings for several months?

113/2016 Financial Matters

A. **Review Financial Statement** - The Clerk circulated a current copy of the 2016/2017 Accounts as at 22nd June 2016. The current bank balance stands at £28,317.39. .

B. Propose Payments and Sign Cheques

Cheques raised outside of the Meeting

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

Date	Cheque No	SP	Description	Value
26.5.16	100763	8	Came & Co – Insurance Renewal	£716.71
Total of Cheques raised outside of the meeting				£716.71

Cheques raised at the Meeting

Date	Cheque No	SP	Description	Value
22.6.16	100764	7	A H Contracts – Waste Removal May 2016	£80.70
22.6.16	100765	10	Street Lighting Replacement Street Light	£1224.00
22.6.16	100766	8	NCALC – Good Councillor Books	£28.50
22.6.16	100767	8b	S Wong – Salary June 2016	£350.00
22.6.16	100768	8b	HMRC – S Wong Tax and NI	£70.00
22.6.16	100769	8	S Wong – Expenses Domain Name and Ink	£86.40
Total of Cheques raised at meeting				£1839.60

Incoming Receipts

Date	Description	Value
12.5.16	Santander – Shares Interest	£3.12
12.5.16	Hire of Cricket Ground	£15.00
18.5.16	Vat Refund	£1493.52
2.6.16	Insurance Refund reference damaged street light	£770.00
Total of value of receipts received		£2281.64

Key: Spending Powers

1. Allotments – power to provide – Smallholdings and Allotments Act 1908, ss, 23, 26, 42 2. Bus shelter – power to provide and maintain – Local Government (LG) Act 1954, s, 4 3. Clocks – power to provide – Parish Councils (PC) Act 1957, s, 2 4. Crime prevention – power to finance – LG and Rating Act 1997, s, 31 5. Drainage – power to deal with ponds and ditches – Public Health Act 1936, s, 260 6. Land – power to acquire or dispose of – LG Z Act 1972, ss, 126, 126, 127, 139 7. Litter bins – power to provide – Litter Act 1983, ss, 5,6 8. Parish Council Finance – Accounts and Audit regulations 1996, 8b Payment of clerk’s salary LG Act 1972, s, 112 9. Parish property – power to direct as to custody – LG Act 1972, s, 226 10. Public lighting – power to provide - PC Act 1957,s, 3, HA 1980, s, 301 11. Recreation – power to acquire land and to manage and control it – LG Acts 1972, 1976 Public Health Acts, 1875,1890,1961 12. Roadside seats – power to provide – PC acts 1957,s, 1 13. Roadside trees – power to plant – Highways Act (HA) 1980 s, 96 14. Roadside verges – power to maintain – HA 1980, s,96 15. Planning – right to be notified of planning applications – T & C Planning Act, Sched 1, para 8 16. Public footpaths – power to repair and maintain – HA 1980,ss, 43,50 17. Traffic calming – power to contribute – LG & Rating Act, 1997, s26, 18. Donation to the police – Police Act 1990

It was **resolved** that the invoices be paid.

C. Receive Internal Auditors Report for year ending 31st March 2016

The Internal Auditors report has been received and was circulated to Councillors prior to the meeting. Observations made included that internal controls and budget agreement although agreed at meetings do not appear in the minutes. Clerk to ensure all decisions are minuted moving forward. All other observations were noted.

114/2016 Receive Updates and Discuss any Roads and Footpath Matters.

A. Watering Lane Parking – Proposed Yellow Lines Consultation

At the request of the Parish Council, Highways are looking into implementing parking restrictions along Toms Close/ Watering Lane. A consultation is now currently in place and residents that would be effected by the restrictions have been approached for their views. The Clerk has received two complaints from residents regarding the proposals and a resident attended the meeting to express his views. The Clerk has advised the residents they need to reply to the Traffic Orders Sections with their concerns.

During discussions a resident from Toms Close stated there is a black Audi estate car that speeds along the road every morning at 7.30am and tries to intimidate his vehicle off of the road. The council advised this is a police matter and the resident should report this to them. **Action:** Clerk will speak to the local PCSO to see if the road could be monitored at this time of the morning?

B. Receive update reference drop kerbs being installed at Toms Close

The Clerk, Vice Chairman Councillor Stevenson and Councillor Malcolm Brice had a site meeting at Toms Close with two members of NBC Planning Department and Helen Howard from Highways to assess if Drop Kerbs had been removed during the building of three new houses in Toms Close.

It was established the houses were built to plan and no drop kerbs had been removed, nor was it a condition of the application for the builder to install these. Helen Howard from Highways has agreed that drop kerbs can be installed but this is unlikely to take place until the end of the year.

C. Discuss and Agree whether to organise a Village Litter Pick

The Chairman Councillor Underwood discussed whether there is a need to organise a good will litter pick in the village. Councillors agreed this is a good idea to collect rubbish in the area. A Saturday morning would be the most suitable day for everyone. **Action:** The Chairman is to speak to local groups to rally further volunteers. Councillors Crake will arrange through NBC Pick sticks and rubbish bags.

D. Discuss and Agree whether to purchase Village Planters

No further progress has been made with the planters as the Clerk is awaiting agreement of suggested locations from the Licencing Department. **Action:** The clerk to chase up the Licencing department.

E. Receive any update on the blocked culvert in Turnberry Lane

The house owner that has installed the wooden panel that is above the culvert that runs through Turnberry Lane and Belfry Lane has stated that the panel is on attached by hinges. These hinges allow for the panel to be raised if needed. Therefore the panel will not cause any flooding. Councillor Stark has also spoken with the home owner and confirmed this to be true.

The overgrown area is the responsibility of one of the home owners in Belfry Lane. The Clerk is awaiting to receive a 2nd letter template from County Councillor Larratt to encourage the house holder to take action.

115/2016 Receive Updates and Discuss any Street Lighting Matters

Nothing new to report.

116/2016 Discuss any Playing Field Matters

A. Discuss ongoing Moles problem at the cemetery

The Parish Council have a 12 month Mole Control Contract. Residents are advised to report any signs of moles in the Cemetery or the playing field immediately to the Clerk so these can be dealt with efficiently.

a. Revisit proposal to install a fencing in front of the pavilion to prevent vehicle access

This agenda item has been deferred until the next Parish Council meeting.

117/2016 To Discuss any Planning Matters

a. Discuss any New Planning Applications

N/2016/0679 – 20 Belfry Lane – Replacement Swimming Pool enclosure with Terrace Over _ No objections or observations were made.

b. Discuss any other Planning Matters and those not yet determined

N/2016/0597 – The New Rectory, Barn Corner – Conifer fell as near to ground. Works have taken place but it is noted that a lot of rubbish has been left on the site by the works. **Action:** Clerk to contact the Planning department to report the mess.

118/2016 Date of Next Meeting

The next Full Council Meeting and will be held on Wednesday 3rd August 2016 at 7.30pm at the Village Room.

A reminder of the following meeting dates are

14th September 2016, 26th October 2016, 7th December 2016, 18th January 2017 and 1st March 2017.

The Meeting ended at 9.00pm.

Signed Da